



## CERTIFICATE OF INSURANCE REQUIREMENTS

### **Exhibitor Certificate of Liability Insurance (required for all exhibitors)**

A requirement of exhibiting is for ALL exhibitors to carry liability insurance throughout the Exhibition. The deadline for submitting the Certificate indicating adequate insurance coverage is **December 20th, 2019**. Exhibitor's insurance carrier must issue such Certificate of Liability Insurance. Clarion UX does not require a certain form. **\*Even if Exhibitor hires a Non-Official Exhibitor Appointed Contractor (EAC), Exhibitor still must supply its own Certificate of Liability Insurance. If you are using an EAC please remember to submit your form to Brede Allied (see EAC page).**

To ensure that the Certificate of Liability Insurance has the correct information required, please make sure your certificate includes the following information:

**AMOUNT SUGGESTED: One (1) Million Dollars**

**Under the *Certificate Holder***, it needs to include:

Clarion UX  
1690 Roberts Blvd.,  
NW, Kennesaw, GA 30144

**Under *Description of Operations***, it needs to include:

All activities related to:  
DISTRIBUTECH INTERNATIONAL 2020  
At the Henry B. Gonzalez Convention Center  
San Antonio, TX, USA  
January 28-30<sup>th</sup>, 2020

Complete Certificates of Liability Insurance must be uploaded to your company portal. Once logged in, click on "Upload Insurance" and you will be prompted to upload a PDF. Please follow the instructions sent to you in the Confirmation Letter and subsequent correspondence for your login. Contact your Exhibit Services Managers at [DISTRIBUTECH.ES@clarionevents.com](mailto:DISTRIBUTECH.ES@clarionevents.com) with any questions.